

Curriculum vitae personal details

Surname:	Lukhele
Name:	Sizwe Benard
Identity:	0012215891081
Nationality:	South African
Marital status:	Single
Dependents:	One
Driver's license:	none
Home language:	IsiZulu
Other language/s:	English
Physical address:	Stand no 5267 Chochocho trust White River 1240
Gender:	Male
Contact number:	0715040694
Health:	Good

About myself

I am an enthusiastic and dedicated professional with experience in diverse administrative roles. I focus on the development and alignment of strategic and operational goals and my expertise encompasses operational services, time and performance management. While providing support to business objectives across multiple member firms I am an exceptional team leader who is able to develop and motivate others to achieve targets. I can demonstrate a strong ability to manage employee relations and resourcing from conception through to successful completion of various projects. I am a proactive individual with a logical approach to challenges and I perform effectively even within a highly pressurized working environment.

Educational qualifications

<u>High school education</u> Institution:	Lungisani Secondary School
Highest grade passed:	Matric (grade 12)
Year completed:	2021

Acquired skills and competency

- Leadership skills/ Problem solving
- Communication skills/ Strong written skills
- Interpersonal skills
- Human relation skills
- Time management skills

Work Experience

NONE THUS FAR